# Delaware Taxpayer Portal – Filing a Personal Income Tax Return Without a Portal Account

#### 1 Select File a Return Link

Select the link to File a Personal Income Tax Return from the Individual section of the home page.



## 2 Select Tax Form

Select the year for the form you are filing.



## 3 Review and accept the Terms of Use

To file a return without a portal account, each User must agree to the Portal Terms of Use. Please review the Terms of Use, select the checkbox stating you agree to the Terms, and click "Next" to continue.



#### 4 Enter Contact Information

Each user must provide the contact information for the individual filing the return. The individual must be authorized to discuss the confidential information provided in the return. After providing the required information, select "Next" to continue.

DELAWARE TAXPAYER PORTAL				Search	Q			
НОМЕ				GLOBA	L HELP			
HOME / PERSONAL INCOME TAX RETURNS PORMS / 2021 RESIDENT PERSONAL INCOME TAX RETURN								
File a 2021 Resident Personal Income Tax Return - Contact Information <i>o</i>								
Note: You will only need to provide your contact information once by signing up for a Delaware Taxpayer Portal account. To register for a Portal account, select 'Register now for a Portal Account' on the landing page.								
* indicates required field Submitter Information								
* First Name	First name	* Daytime Phone	XXX XXX XXXX					
* Last Name	Last name	Extension						
Position		Mobile Phone	XXX XXX XXXX					
	* Email ema			.com				
		* Confirm Email	emailID@email	.com				
	* I'm not a ro	bot reCAPTCHA Privacy - Tems						
Cancel					Next			

## 5 Enter Return Information

Delaware Personal Income Tax returns are presented online in a wizard format, provide the required information on each screen, selecting 'save and continue' to continue entering return information.

- Your return is saved each time you select 'save and continue.'
- Use the 'Delete' button if you wish to leave the filing wizard and delete any saved information.
- Use the 'Clear' button to clear information entered on the screen you are viewing.
- Use the 'Save and Exit' button to leave the filing wizard and receive your confirmation number to use to come back and complete the return later.

DELAWARE TAXPAYER PORTAL	Search	Q					
HOME	GLOBAL	HELP					
INDIVIDUALS / FILE A FORM							
File a Tax Return 🥥 Progress 🏾 🥵	* indicates requir	red field					
Filing Status	* indicates requir	eu neiu					
Click on a help icon next to a line item if you need more information. The complete instructions for this form can be located <b>here</b> .							
* Filing Status: 🔮 🗸 🗸							
* Did you reside in Delaware for only part of the year? O yes O no							
Delete Clear Save	ve and Exit Save and Cor	ntinue					

#### 6 Save and Exit a Return

Select 'Save and Exit' to view your confirmation number, this number will be sent to the e-mail address provided when the contact information was entered.



#### 7 Resume a Return

Select the 'Resume a Personal Income Tax Return' link from the Individuals section of the homepage. This link is also provided in the e-mail that was sent with your confirmation number.



Enter your confirmation number and complete the reCAPTCHA to return to the same step of the return filing wizard you saved from.

DELAWARE TAXPAYER PORTAL		Search Q
HOME		GLOBAL HELP
INDIVIDUALS / RESUME A FORM		
Resume File a Tax Return @	tructions	* indicates required field
* Confirmation Number	I'm not a robot	
Cancel	Privacy - Terms	Next